

**Oshkosh Public Library
Statement of Expenditures
February/March 2020
25% of the year**

	2020 BUDGET	FEBRUARY EXPENSES	MARCH EXPENSES	NET EXPENSES TO DATE	% OF ANNUAL BUDGET	UNEXPENDED BALANCE
Payroll-Direct Labor						
Salaries, Wages, & Benefits	2,067,900.00	145,935.44	150,732.33	415,773.60	20.11	1,652,126.40
Retirement Payout Reserve				0.00	0.00	0.00
Overtime Pay	15,000.00	2,712.00	3,117.80	7,308.58	48.72	7,691.42
Total Direct Labor	2,082,900.00	148,647.44	153,850.13	423,082.18	20.31	1,659,817.82
Payroll-Indirect Labor						
FICA	159,300.00	11,029.54	11,412.62	31,454.24	19.75	127,845.76
Wisconsin Retirement	133,200.00	9,195.38	9,163.90	25,796.27	19.37	107,403.73
WRS Pension Prior Service	90,000.00					
Health Insurance	314,600.00	20,602.54	21,997.42	55,888.53	17.76	258,711.47
Health Insurance Administration	22,700.00		22,700.00	22,700.00	100.00	0.00
Dental Insurance	18,600.00	1,246.90	1,359.56	3,410.69	18.34	15,189.31
Life Insurance	5,000.00	455.37	454.99	1,356.09	27.12	3,643.91
Income Continuation Insurance	4,300.00			0.00	0.00	4,300.00
Total Indirect Labor	747,700.00	42,529.73	67,088.49	140,605.82	18.81	607,094.18
Contractual Services						
Contractual Services	323,500.00	13,790.80	13,888.14	188,536.35	58.28	134,963.65
Auto Allowance	200.00		67.39	67.39	33.70	132.61
Postage & Shipping	3,500.00	262.39		262.39	7.50	3,237.61
Cloud Based Computer Services	1,000.00			0.00	0.00	1,000.00
Advertising/Marketing	5,000.00	855.00		1,448.75	28.98	3,551.25
Promotional Services	800.00			0.00	0.00	800.00
Maint. Office Equipment	4,000.00	39.77	48.55	1,817.47	45.44	2,182.53
Maint. Mach, Equip, Structures	53,000.00	6,854.50	4,302.01	15,051.26	28.40	37,948.74
Maint. Computer	500.00			3,009.20	601.84	-2,509.20
Equipment Rental	1,000.00	184.84	343.68	528.52	52.85	471.48
Parking Rental	300.00			0.00	0.00	300.00
Special Services	6,000.00	1,251.97	973.05	2,728.03	45.47	3,271.97
Legal Professional Services				0.00	0.00	0.00
Conference & Training	3,500.00	648.36	153.69	802.05	22.92	2,697.95
Employee Training	500.00			0.00	0.00	500.00
Dues	1,500.00	649.00	380.00	1,089.00	72.60	411.00
Misc. Contractual Services	7,000.00	350.00		1,050.00	15.00	5,950.00
Uncollectible Account				0.00	0.00	0.00
Total Contractual Services	411,300.00	24,886.63	20,156.51	216,390.41	52.61	188,959.59
Utilities						
Electricity	89,200.00	4,492.73	4,492.73	8,985.46	10.07	80,214.54
Sewer Service	4,400.00	345.19	493.16	1,160.36	26.37	3,239.64
Water Service	5,200.00	371.10	489.40	1,217.95	23.42	3,982.05
Gas Service	32,000.00		2,320.13	2,320.13	7.25	29,679.87
Telephone	3,000.00	235.76	283.72	692.18	23.07	2,307.82
Storm Water Utility	3,400.00	475.63	475.63	1,388.21	40.83	2,011.79
Total Utilities	137,200.00	5,920.41	8,554.77	15,764.29	11.49	121,435.71

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	2020	FEBRUARY	MARCH	NET	% OF	UNEXPENDED
	BUDGET	EXPENSES	EXPENSES	EXPENSES	ANNUAL	BALANCE
				TO DATE	BUDGET	
Sundry Fixed Charges						
Workers Compensation	4,100.00			4,100.00	100.00	0.00
Building & Contents Insurance	18,100.00		4,267.50	8,535.00	47.15	9,565.00
Comprehensive Liability Ins	1,200.00	299.85	99.95	399.80	33.32	800.20
Boiler Insurance	1,200.00		225.00	450.00	37.50	750.00
Licenses and Permits	1,200.00			0.00	0.00	1,200.00
Misc. Fixed Charges	3,500.00			118.44	3.38	3,381.56
Total Sundry Fixed Charges	29,300.00	299.85	4,592.45	13,603.24	46.43	15,696.76
Materials & Supplies						
Office Supplies	30,000.00	2,400.27	509.82	3,257.93	10.86	26,742.07
Software	500.00	20.00	359.88	379.88	75.98	120.12
Computer Supplies	1,000.00	3,611.70	563.57	4,175.27	417.53	-3,175.27
Gasoline	100.00			0.00	0.00	100.00
Supplies/Repair Parts	12,000.00	-332.78	2,452.54	2,559.75	21.33	9,440.25
Janitorial Supplies	3,500.00	584.82	100.55	988.06	28.23	2,511.94
Landscaping Supplies	1,000.00			0.00	0.00	1,000.00
Chemicals	500.00			0.00	0.00	500.00
Safety Equipment	0.00			0.00	0.00	0.00
Tools & Shop Materials	0.00			0.00	0.00	0.00
Minor Equipment	0.00		2,553.78	2,553.78	0.00	-2,553.78
Medical Supplies	400.00			0.00	0.00	400.00
Stone/Gravel/Concrete/Asphalt	0.00			0.00	0.00	0.00
Library Materials	324,600.00	14,092.41	14,654.40	35,520.11	10.94	289,079.89
Promotional Materials	21,000.00	329.00		479.00	2.28	20,521.00
Gift/Recognition Expenditures	1,000.00			0.00	0.00	1,000.00
Other Materials & Supplies	15,000.00	1,387.40	421.12	2,251.61	15.01	12,748.39
Total Materials & Supplies	410,600.00	22,092.82	21,615.66	52,165.39	12.70	358,434.61
Capital Outlay						
Office Equipment	0.00			0.00	0.00	0.00
Machinery & Equipment	0.00			0.00	0.00	0.00
Computer Software	0.00			0.00	0.00	0.00
Total Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
Buildings	0.00	0.00	0.00	0.00		
Total Library Expenditures	3,819,000.00	244,376.88	275,858.01	861,611.33	22.56	2,957,388.67
Total Library	3,819,000.00					
Estimated Revenues	938,200.00					
Total Net Levy	2,772,700.00					